

25/02/2020

NOTICE

A meeting of the IQAC will be held on Saturday, 02nd March 2020, at 02:00pm in B.Ed. Seminar Hall, under the chairmanship of Principal Sir.

Agenda: -

1. To review and approve the minutes of the last meeting held on 31th August, 2019.
2. To discuss Student's Advancement Programme.
3. Discussion on any corrective measures required for better functioning of various College-level Committees.
4. To discuss Internal Audit of Departments.
5. Any other matter with the permission of the chair.

Jaya Singh
(Dr. Jaya Singh)
Convener

CC:

1. Chairman Sir, for his kind information.
2. Registrar, BIMS, for record.
3. Prof. A. Chaterjee — *[Signature]*
4. Prof. Sanjay Medhavi *[Signature]*
5. Prof. Dinesh Kumar
6. Mrs. Saloni Bora *[Signature]*
7. Dr. Pankaj Kumar *[Signature]*
8. Dr. Munila Naqvi *[Signature]*
9. Mr. Amit K. Dubey *[Signature]*
10. Mr. S. N. Singh *[Signature]*
11. Mr. G.S. Agarwal *[Signature]*
12. Mr. Mukesh Agarwal *[Signature]*
13. Mr. Rachit Manas *[Signature]*
14. Notice Boards.

BORA INSTITUTE OF MANAGEMENT SCIENCES

Minutes of IQAC Meeting dated Tuesday, 02nd March, 2020

Attend By:-

1. Ms. Saloni Bora
2. Dr. Jaya Singh
3. Dr. Munila Naqvi
4. Mr. Amit K. Dubey
5. Mr. S. N. Singh

Chaired By:- Principal, Dr. Pankaj Kumar

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Discussion:-

1. Minutes of the meeting dated 31th August, 2019.

The minutes of the last meeting held on 31th August, 2019 were read out and approved by the members unanimously.

2. Student Advancement Programme

It was decided for the student's advancement Capacity building workshops will be conducted in areas like interview skills, CV development, group discussions etc.

3. Discussion on various Committees


Reviewed the reports of different committees of the college for setting the benchmarks/parameters for the various academic, administrative, research and extension activities of the college.

4. Internal Audit of Departments

To work out the mechanism for ensuring timely, efficient and periodic progressive performance of academic activities on regular basis, it was decided by the chair that the IQAC members (Faculty) shall be conducting the Internal Audits of all the departments. Audit should be on parameters like Meeting records, Mentorship Week Data, Academic Calendar, FDP/Seminars/Lectures attended, Teaching Innovative method, Publications and Workload Allocation. Shortcomings of each department if any, was identified.

5. Any other matter with the permission of the chair.

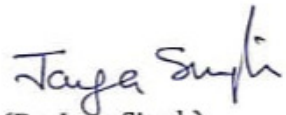
As there was no other matter to discuss, all the members appreciated the effort of the institution and the meeting ended with a vote of thanks to the chair.

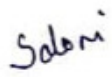

(Dr. Pankaj Kumar)
Chairman IQAC



(Prof. A. Chaterjee)



(Prof. Sanjay Medhavi)

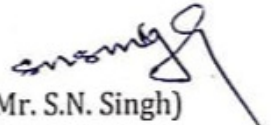
(Prof. Dinesh Kumar)

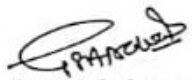

(Dr. Jaya Singh)


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